

# REDEFINING ELECTRONIC SIGNATURES

## Taking Your eSignature Beyond the Dotted Line

Adopting TrueSign is a “signature” move that pens productivity and integrity back into your dotted, bottom line.

Built around mobility and compliance, TrueSign is the universal, electronic signing platform enabling both registered users and external parties to seamlessly create, sign, share and submit court orders, business agreements, HR documents and other documents from one, user-friendly dashboard.

Whether at work, your home-office, kitchen table, or on the beach, TrueSign meets you where you are to accomplish all your signing needs with security and ease.



## 3 Steps to Composing My TrueSignature

### Upload and Prioritize

A stand-alone product hosted in the highly secure Microsoft Azure Cloud, TrueSign allows users to upload documents directly from their desktop, or simply email them directly to their TrueSign account. Uploaded cases or files are then organized in a single, 360-degree environment and presented in a project-based, envelope-style dashboard.

### One-Click Sign

Registered users can pre-set custom signatures with credentials, such as bar numbers or official titles, dates and times. From there, simply click “sign here” anchors to stamp the document with your pre-set signature.

Ad hoc signing is also available with your finger, a phone stylus or signing pad. For contactless signing or real-time signatures needed in Zoom meetings, a QR code is available to allow external parties to sign on-screen documents directly from their phone.

### Seal and Deliver

Once all signing posts have been completed, TrueSign’s automated workflow delivers your authorized documents back to the requester. Signers can also save a local copy to their laptop, tablet or mobile device.

## True Benefits of TrueSign

- Captures the name, credentials, time and date of signer
- Secure proxy signing with audit trail tracking
- Ad hoc signing
- Adheres to court-compliant signature rules
- Allows permanent markups such as text, arrows, lines, redactions, stamps, seals and other revisions
- Ability for user to save signed copies
- Can be coupled with digital workflow to streamline signing process
- Supports pre-set signatures and real-time signing with finger, stylus or signature pad
- QR code functionality for contactless signing or real-time signing from remote locations
- Compatible with OnBase by Hyland and Microsoft SharePoint

## Build Compliance Into Your Digital Ecosystem

Binding your name to the terms of a document is no small feat, but what happens to that signed document afterward is just as, if not more, significant.

Coupling TrueSign with OnBase makes your digital signing process a “true” friend of today’s digital signer. Doing so establishes a comprehensive digital ecosystem where eSignatures and digital workflows work together to uphold document integrity and authenticity while streamlining your business process in an efficient, reliable and user-friendly manner.

- Automatic packaging of signed documents and signer information before being routed to OnBase for storage and accessible retrieval
- Quick status checks on documents pending eSignatures or other approvals
- Auditable histories of access, signers, users, processes, etc.
- Automatic downloads of signed documents
- Extends electronic signing abilities to parties outside of your organization
- Seamless business workflow

## Subscribe to Usability Without Sacrificing Integrity

Designed with intuitive natures and simple OnBase workflow integrations, users can easily welcome in third-party signers with two simple items: an email address and a phone. With signed documents in tow, OnBase carries out the legwork in-between to securely deliver it to the next step in the process.

The digital ecosystem of TrueSign and OnBase meets users – internal and external – where they are by subscribing to today’s remote, on-the-go pace without sacrificing security, authenticity or integrity. Together, this dynamic duo meets the needs of every possible use-case scenario you may encounter, including:

- Applying internal signatures
- Sharing with external signers
- Collecting signatures from internal signers
- Signing multiple documents
- Collecting real-time signatures